

South Mimms Parish Council

Notice is hereby given of the **Annual Parish Meeting** to be held on Thursday 16 May 2019 at the Village Hall, Blanche Lane, South Mimms.

Members of the press and public are invited to attend this meeting, which will form part of the business within the Annual Meeting of the Parish Council, as notified below.

Julia Reading – Acting Parish Clerk

5 May 2019

To: All Members of South Mimms Parish Council

Notice is hereby given that an **Annual Meeting of South Mimms Parish Council** will be held on Thursday 16 May 2019 at the Village Hall, Blanche Lane, South Mimms at 7.45 p.m. for the purpose of transacting the business set out in the Agenda below and you are hereby summoned to attend.

Councillors' earlier attendance at 7.30 p.m. is requested in order to process relevant documentation ahead of the meeting start time.

Julia Reading – Acting Parish Clerk

5 May 2019

Members of the press and public are invited to attend this meeting. Copies of the supporting papers are available on application to the Parish Clerk, telephone 07542 568476.

AGENDA

Part 1 – 7.45 pm

The order of business required at the Annual Meeting of the Parish Council taking place in a year of an ordinary election. The Acting Clerk will open the meeting with confirmation of the results of the election and a welcome to re-elected Parish Councillors; also thanks to retired parish Councillors.

1. To elect a Chairman of the Council for the ensuing Council year
2. To receive the Chairman's declaration of acceptance of office or, if not then received, to decide when it shall be received
3. To fill any vacancies left unfilled at the election by reason of insufficient nominations (co-option)
4. To decide when any declarations of acceptance of office which have not been received as provided by law shall be received
5. To elect a Vice-Chairman of the Council for the ensuing Council year
6. To receive the Vice Chairman's Declaration of Acceptance
7. *To appoint any representatives to outside bodies*
8. To consider the payment of any subscriptions falling to be paid annually
 - Membership subscription - Hertfordshire Association of Parish and Town Councils (May 2019)
 - Public Liability etc. insurance premium - (August 2019)
 - Registration fee - Office of the Information Commissioner (May 2019/2020)
9. To inspect any deeds and trust investments in the custody of the Council as required (*none*)

Part 2 – 8.00 pm (est).

10. Annual Parish Meeting
 - i. Apologies for absence
 - ii. Minutes of the Annual Parish Meeting held on 1st March 2018
 - iii. Chair's report for the year ending 31 March 2019
 - iii. Any Other Business

Part 3 – 8.10 pm (est.)

The order of business now follows that for an ordinary meeting of the Parish Council

11. To receive apologies for absence
12. To receive Declarations of Councillors' interests
13. To approve and sign the minutes of the last Meeting of the Parish Council, held on 10 January 2019
14. Matters arising from the Minutes if not covered by any other item on this agenda
15. To approve a Certificate of Exemption from a limited assurance review under section 9 of the Local Audit (Smaller Authorities) Regulations 2015
16. To confirm appointment of the Internal Auditor and receive a report for the year ending 31st March 2019
17. To approve the Annual Accounting Statements for the year ending 31st March 2019
18. To approve the Annual Governance Statement for the year ending 31st March 2019
19. To consider Grant Applications made to the Parish Council
 - St Giles School extension plans (Community Infrastructure Levy)
20. To approve a finance schedule to be circulated prior to/at the meeting
 - Update of mandate at National Westminster Bank
 - Note receipt of Precept and Community Infrastructure Levy (income items) from Hertsmere Borough Council
 - Approve payments including:
 - HATPC – annual membership subscription
 - HAPTC – Councillor information literature
 - Office of the Information Commissioner, annual registration fee (paid by direct debit)
 - J Reading – Locum/Acting Clerk's salary and expenses
 - *Any others that may arise*
21. To consider Councillor training
22. Planning applications – decisions awaited from Hertsmere Borough Council (*List of decisions in previous 6 months available at meeting*)
 - T1 HORNBEAM. Pollard.
98 Blanche Lane South Mimms Hertfordshire EN6 3PD
Ref. No: 19/0590/TRC | Received: Thu 11 Apr 2019 | Validated: Thu 11 Apr 2019 | Status: Awaiting decision
 - Retention of existing 2m Palisade fence to front and side boundary.
Land Adjacent To Romani St Albans Road South Mimms Hertfordshire
Ref. No: 19/0493/FUL | Received: Fri 29 Mar 2019 | Validated: Mon 29 Apr 2019 | Status: Awaiting decision
 - Application for approval of details reserved by conditions 2 (materials), 3 (materials), 4 (construction method statement), 5 (materials), 6 (scheme of landscaping), 7 (waste), 8 (tree protection scheme) and 10 (surface water) of planning permission reference 16/0761/FUL.
A1 Shooting Ground Barnet By-pass Road Borehamwood Hertfordshire EN5 3GZ
Ref. No: 19/0404/DOC | Received: Thu 14 Mar 2019 | Validated: Thu 14 Mar 2019 | Status: Awaiting decision
23. Any other business, at the discretion of the Chair
24. *Public Session – To receive questions from members of the public about items on the Agenda*
25. To note the date for the next ordinary Meeting of South Mimms Parish Council which is scheduled for Thursday 13th June 2019 but dependent upon an appointment beforehand of a Clerk
26. Close